

Academic Calendar Spring 2018

**Note: All offices are closed on Saturdays and Sundays. All transactions must occur online.
All email correspondence will be sent to UTD email address**

Classes Begin

Full-term session Monday, January 8
1st 8-week session Monday, January 8
2nd 8-week session Monday, March 5

Census Day

Full-term session Wednesday, January 24
1st 8-week session Tuesday, January 16
2nd 8-week session Monday, March 19

Web Registration

Enrollment appointments viewable online . Monday, October 23
All students should check their enrollment appointment details in Orion for the date and time they can begin registering.

Schedule Planner Available Monday, October 23
Online add/drops/swaps ends Tuesday, January 16

Last Day for Re-admission/Re-entry Friday, Dec. 29

Last Enrollment from Waitlist Friday, Jan. 5

Last Day for Regular Registration

Full-term session Thursday, January 4
1st 8-week session Thursday, January 4
2nd 8-week session Thursday, March 1

Late Registration and Last Day to Add/Swap

If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum \$100 late registration fee. See Bursar's Office information.

Full-term session Fri. Jan. 5 – Tues. Jan. 16
1st 8-week session Fri. Jan. 5 – Tues. Jan. 16
2nd 8-week session Fri. Mar. 2 – Mon. Mar. 19

Drop/Withdrawal Deadlines

Please check Comet calendar for signature procedures.

Full-Term Session

Last day to drop a class without a "W" Wed. Jan. 24
Undergraduate Courses
Approval required Thurs. Jan. 25 – Mon. Mar. 26
WL Begins Tuesday, February 20
WL Ends Monday, March 26
Graduate Courses
Withdrawal Ends Monday, March 26

1st 8-Week Session

Last day to drop a class without a "W" Tues. Jan. 16
Undergraduate Courses
Approval required Wed. Jan. 17 – Mon. Feb. 12
WL Begins Tuesday, January 30
WL Ends Monday, February 12
Graduate Courses
Withdrawal Ends Monday, February 12

2nd 8-Week Session

Last day to drop a class without a "W" Mon. Mar. 19
Undergraduate Courses
Approval required Tues. Mar. 20 – Mon. April 16
WL Begins Tuesday, April 3
WL Ends Monday, April 16
Graduate Courses
Withdrawal Ends Monday, April 16

Last Day of Classes (Not including final exams)

Full-term session Sunday, April 29
1st 8-week session Sunday, February 25
2nd 8-week session Sunday, April 29

Reading Days (Study days prior to final exams)

Full-term & 2nd 8-week sessions only Monday, April 30

Final Exams

Full-term session Tues. May 1 – Mon. May 7
1st 8-week session Monday, Feb. 26 – Sat. Mar. 3
2nd 8-week session Tues. May 1 – Mon. May 7

Mid-Term Grades Due

All midterm grades must be submitted online.

Midterm (undergraduate courses only) Saturday, March 3

Mid-Term Grades Viewable Online Monday, March 5

Final Grading Period

All grades must be received by Thursday, May 10.

Full-term session Tues. May 1 – Thurs. May 10
1st 8-week session Mon. Feb. 26 – Sat. Mar. 3
2nd 8-week session Tues. May 1 – Thurs. May 10

Final Grades Viewable Online (after posting) Tues. May 8

Graduation/Commencement (All Spring 2018 Sessions)

Graduation Application Wednesday, January 17
Last day to change your primary name
which will be printed on your diploma Friday, February 23
Honors Convocation Tuesday, May 8
Commencement Activities Mon. May 7 – Sat. May 12
Commencement tickets available online Monday, April 16
Doctoral hooding ceremony Tuesday, May 8
Degree conferral date Saturday, May 12

The following deadlines must be met by the dates listed and require visitation to the Graduate Dean's Office website

www.utdallas.edu/ogs:

PhD - Last day to request scheduling of
final oral examination Thursday, March 22
PhD - Students must conduct
final oral examination Thursday, April 5
PhD - Last day to upload dissertation
for final review by Graduate Studies Office.. Monday, April 16
PhD- Final day to receive approval of final
version of dissertation by Graduate
Studies Office (Noon) Thursday, April 19
MS - Last day to upload thesis for review by
Graduate Studies Office Thursday, April 19
MS - Final day to receive approval of final
version of master's thesis by
Graduate Studies Office (Noon) Thursday, April 26

University Closings

Martin Luther King Day Monday, January 15

No Classes:

Spring break Monday, March 12 – Sunday, March 18

Incompletes

Incomplete grades due for undergraduates and graduates from
previous long semester Monday, March 5

Payment and Refund Calendar Spring 2018

Bursar's Schedule

As of Friday, Dec 8th, electronic bills will be available at www.utdallas.edu/ezpay. Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting January 8th.

Payment Options

For details see

<http://www.utdallas.edu/bursar/payments/payment-options/>

Payment Due Dates

Students taking courses in combined sessions in the semester should adhere to deadlines for the earlier session.

You must pay by the published deadline to avoid late fees and/or possible dropping of classes. Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student's responsibility to confirm that s/he has been dropped from all classes for nonpayment to avoid being assessed late fees or penalties. Bills, tuition and fees balances may be accessed through your account on-line (www.utdallas.edu/ezpay). If you add a course to your schedule, you must make a payment the same day or you will be assessed a \$100 late fee and your courses may be canceled

UTD Employee DeadlineTuesday, January 23rd
Employees who have not paid by January 23rd will be assessed all applicable late fees.

Full-Term Session

Early Registration Payment DeadlineWed. Dec 20
Registration Payment Deadline Thurs. Jan 4
Financial Aid Recipients** Tuesday, Jan 23
Late Payment fee required beginning:
\$100Friday, Jan 5
\$150Thursday, Jan 11
\$200Thursday, Jan 18
\$250Wednesday, Jan 24

1st 8-Week Session Only

Early Registration Payment DeadlineWed. Dec 20
Registration Payment Deadline Thurs. Jan 4
Financial Aid Recipients** Tues. Jan 16
Late Payment fee required beginning:
\$100Friday, Jan 5
\$150Thursday, Jan 11

2nd 8-Week Session Only

Registration Payment Deadline Thurs. Mar 1
Financial Aid Recipients** Mon. Mar 19
Late Payment fee required beginning:
\$100 Friday, Mar 2
\$150 Thursday, Mar 8

****Financial Aid recipients** who have met the necessary requirements have an extended deadline to allow time for their aid funds to be awarded. However, if the financial aid funds are not awarded by the above deadline, alternative payment arrangements must be made to avoid possible cancellation of classes and/or late fees.

Payment Plans

Installment Payment Deadlines

The installment plan allows students to split their tuition and fee bill into three equal installments. The plan is only available for those students who are enrolled in the Full-term session. To enroll you must sign up for the installment contract online through EZPAY (www.utdallas.edu/ezpay) and pay a minimum of 34% of your tuition plus a \$25 service fee by the dates below, even if you do not receive a bill. Late fees will be assessed to students who have not been set up on the installment contract, even if the required first payment has been made by the deadline. If you add a course to your schedule, you must check EZPAY for the new installment amounts to be paid or your courses may be canceled. Note: Installment plans are only available online through EZPAY.

First installment payment deadline

Early Registration.....Wed. Dec. 20
Regular registration..... Thurs. Jan 4
Second installment payment deadline.....Wed. Feb 7
Third installment payment deadline.....Wed. Mar 21

Short Term Loan Payment Deadline

The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

Short Term Loan Due Date.....Wed. Mar 21

Refund Schedule

Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. If you drop all of your courses (withdraw from school) online, your account balance will need to be adjusted. This refund policy is per the Education code Section 54.006 of the Texas Statutes.

Dropping a course(s)

If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.
Full-Term Session.....Wednesday, Jan 24
1st 8 Week Session Tuesday, Jan 16
2nd 8 week Session.....Monday, Mar 19

Complete Withdrawal

If you drop or withdraw from all your courses for the semester.

Full-Term Session

100% refund through Sunday, Jan 7
80% refund throughFriday, Jan 12
70% refund throughMonday, Jan 22
50% refund throughMonday, Jan 29
25% refund throughMonday, Feb 5

1st 8-Week Session

100% refund throughSunday, Jan 7
80% refund throughWednesday, Jan 10
50% refund through Tuesday, Jan 16

2nd 8-Week Session

100% refund through Sunday, Mar 4
80% refund through Wednesday, Mar 7
50% refund throughMonday, Mar 12